



## ABC Property Management Rental Application

ADDRESS OF RENTAL PROPERTY: 615 Valhigh West Des Moines Ia 50265.

How did you hear about this property? \_\_\_\_\_

**PLEASE NOTE: A separate application is required for each applicant over the age of 18** (excluding dependent children) who will reside at the property. This is to guarantee compliance with the state and Federal Fair Housing Acts.

### THE FOLLOWING TWO OPTIONS\* ARE MADE AVAILABLE TO ALL APPLICANTS:

**First Option:** Applicants desiring to live together as a single housekeeping unit may elect to financially qualify for tenancy as a group, in which case Landlord has the right to immediately terminate the rental contract when any one member of that group vacates the property.

**Second Option:** Each legal entity may elect to financially qualify for tenancy individually, in which case the occupant may continue to lease the property if one or more of the other parties to the rental contract vacate the property for any reason.

*\*Note: All applicants desiring to live together must choose the same option.*

I elect the first option. \_\_\_\_\_ I elect the second option. \_\_\_\_\_

Desired move-in date? \_\_\_\_\_

How long will you live here? 1Year \_\_\_\_\_ 2 years \_\_\_\_\_ 3 years \_\_\_\_\_

How many evictions have been filed on you? \_\_\_\_\_

Does anyone in the household smoke? \_\_\_ Yes \_\_\_ No

**PLEASE NOTE:** APPLICANTS WILL BE ACCEPTED ON "A FIRST-COME, FIRST-SERVED BASIS." LANDLORD WILL ASSIST ALL PERSONS WITHOUT REGARD TO RACE, COLOR, CREED, SEX, RELIGION, NATIONAL ORIGIN, FAMILIAL STATUS, MARITAL STATUS, HANDICAP, OR ANCESTRY. **INCOMPLETE APPLICATIONS MAY NOT BE PROCESSED.**

### Please Print or Type

Applicant's full legal Name \_\_\_\_\_

Soc Sec # \_\_\_\_\_

Home phone # \_\_\_\_\_ Work phone # \_\_\_\_\_

Cell phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Length of desired occupancy? \_\_\_\_\_

What is the best way for us to contact you regarding this application?

\_\_\_\_\_

I certify all information on application is true. If found otherwise I agree to immediate lease termination and eviction. (Initials) \_\_\_\_\_

### List Your Residence History & At Least Your Last Two Addresses

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of property?  
(apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at present address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_

Monthly rent or Mortgage \_\_\_\_\_

Landlord or Mortgage Company \_\_\_\_\_

Phone # \_\_\_\_\_

Loan # (if applicable) \_\_\_\_\_

Why are you moving? \_\_\_\_\_

Former address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of property?  
(apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at former address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_

Why moved? \_\_\_\_\_

Former Landlord's Name \_\_\_\_\_

Phone # \_\_\_\_\_

Former address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Type of property?  
(apartment, duplex/4-plex, townhouse, condo, mobile home, house, etc.) \_\_\_\_\_

How long at former address? \_\_\_\_\_ Occupancy dates \_\_\_\_\_

Why moved? \_\_\_\_\_

Former Landlord's name \_\_\_\_\_

Phone # \_\_\_\_\_

**List Your Employment History For The Last Four Years** (Please include titles or military ranks, etc. Note- you may be asked to substantiate your income with tax returns and/or documentation if self employed.)

Current Employer \_\_\_\_\_ Dates: \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Position / Job description \_\_\_\_\_

Monthly gross pay \$ \_\_\_\_\_

Mo take-home \_\_\_\_\_ Superior's name & position \_\_\_\_\_

Phone # \_\_\_\_\_

List any additional monthly income  
(child support, SS, etc.) \_\_\_\_\_

Former Employer \_\_\_\_\_ Dates: \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Position / Job description \_\_\_\_\_

Monthly gross pay \$ \_\_\_\_\_

Mo take-home \_\_\_\_\_ Superior's name & position \_\_\_\_\_

Phone # \_\_\_\_\_

**List Nearest Relatives** (for Emergency Contact and/or Reference)

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Relationship</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

**List All Vehicles Owned**      **Drivers License #** \_\_\_\_\_ **State** \_\_\_\_\_

<u>Vehicle</u>	<u>Make/Model/Year</u>	<u>License No./State</u>
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1. \_\_\_\_\_

2. \_\_\_\_\_

**List Bank Accounts**

	<u>Bank Name</u>	<u>Account#</u>	<u>Checking/Savings</u>	<u>Balance</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

- 1. Have you ever broken a rental agreement or lease? *(If yes, please explain)* ( ) Yes ( ) No
- 2. Have you ever willfully and intentionally refused to pay rent when due? ( ) Yes ( ) No
- 3. Do you know of anything which may interrupt your income or ability to pay rent? ( ) Yes ( ) No
- 4. Rent is due in advance on the first day of each month. Are you able to fulfill this requirement? ( ) Yes ( ) No
- 5. Have you ever filed a petition of bankruptcy? *(If yes, please explain below noting when and where. If the bankruptcy was discharged, please give the date of the discharge)* ( ) Yes ( ) No
- 6. Have you or anyone in your household ever been convicted of a felony or misdemeanor? *(If yes, please explain below)* ( ) Yes ( ) No
- 7. Are you obligated to pay child support or alimony? *(If yes, how much?)* \_\_\_\_\_ ( ) Yes ( ) No
- 8. Do you plan to conduct any commercial business from the residence? *(If yes, please explain below)* ( ) Yes ( ) No

**Any additional information you think will help us process your application** *(attach additional information if necessary)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**If approved the following people will be living with me.**

- 1.) \_\_\_\_\_ 4.) \_\_\_\_\_
- 2.) \_\_\_\_\_ 5.) \_\_\_\_\_
- 3.) \_\_\_\_\_ 6.) \_\_\_\_\_

Applicant agrees that, if for any reason, applicant becomes delinquent in rents, or other charges, Landlord is hereby authorized to use applicant's Master Charge or Visa Account to collect those delinquent payments and said authorization is hereby given. Applicant also agrees that all credit information maintained by Landlord may be given to any credit reporting service or other persons who request it and that the Landlord will be held harmless. Applicant hereby certifies that the information given in this application is true and correct. Applicant understands that any false answers or statements made will be sufficient grounds for termination and eviction.

**APPLICANT AGREES TO PAY AN APPLICATION FEE OF \$25.00 TO ABC PROPERTY MANAGEMENT, FOR THE PROCESSING OF THIS RENTAL APPLICATION.** and its agents are hereby authorized to obtain credit reports, a vehicle operation history and criminal history on applicant using various state and private sources along with any other public records available.

**Applicant authorizes present and past Landlords, Employers, Banks, Credit References, Personal References, and any other person to release information regarding applicant's credit, rental, employment and/or criminal histories. A copy of this authorization may be accepted as an original.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date of Birth (needed to pull credit report)

